

Little Swan Lake Siltation Committee Meeting

Minutes Monday, April 23, 2018

Attendees: Jim Dallmeyer, Bob Anderson, Nancy Hoppes, Bryan Hartman, Al Henning, Sheila Melton, Dan Atherton, Tina Atherton, Devin Wagy, Gil Hennefent. Mark Lee and Will Klingner representing Klingner& Associates were also in attendance.

The following meeting minutes are formatted in the order of the agenda presented by Jim Dallmeyer, Chair of the Siltation Committee.

I. Approval of the Agenda

Chairman Jim Dallmeyer started the meeting at 6:32 pm and presented the agenda. Al Henning and Gil Hennefent approved the agenda.

II. Klingner& Associates

Mr. Mark Lee and Mr. Will Klingner were present to introduce the Siltation Remediation Phase I Proposed Written Project Program dated March 9, 2018 to the committee. They were also willing to answer any questions from the committee members.

Mr. Lee and Mr. Klingner were introduced to all of the committee members as well as a self-introduction being given by Mr. Lee and Mr. Klingner. The firm provided the following:

Phase I-Detailed Cost Estimate
Phase I- Schedule
Original Proposal and Qualifications

An overview of the Project Program was given by Mr. Lee. Mr. Dallmeyer requested further explanation of Paragraph F, Development of a Watershed Management Plan. Basically, this portion of the Project Program is the Watershed Management Plan as stated.

The Watershed Plan will include the following as part of the Project Program:

- 1) Means of Communication, types, frequencies, and review of previous plans, permits, and O&M Manuals.
- 2) Surveys
- 3) Dam and Lake Inspection
- 4) Stakeholder Engagement including mailers and meetings.

The Watershed Plan will then include all of the data collected above. The following information will then be included in the Watershed Plan:

- 1) Identification of the potential sources of sediment contributing to the lake.
- 2) Estimated future sedimentation coming into the lake.
- 3) Sediment Remediation alternatives estimated at 4 options with one being no action.
- 4) Sources of potential funding for sediment removal, disposal, construction, and development of sediment reduction devices and programs.

Mr. Klingner and Mr. Lee also presented questions and concerns regarding their initial analysis of Little Swan Lake on a maintenance and inspection standpoint.

- 1) Dam Inspections- how and when is the dam inspected? Bob Anderson explained that there were no records of past dam inspection reports. No committee members knew if the dam was inspected or not. Mr. Lee stated that he would do some research to find out if there were records of inspections through possibly DNR. According to Mr. Lee, the dam should be inspected annually on an internal basis and at least every 5 years, the dam should be inspected by a professional firm.
- 2) Silt depositories- is there a schedule to clean out the depositories located in various areas throughout the lake? Bob Anderson stated he does not believe there is a clean-out schedule and it is possible that they have not been cleaned out in the past. Mr. Lee stated this would most definitely be in the Watershed Plan as part of the O & M Plan.

- 3) Bank Stabilization- has a bank stabilization assessment been performed? Committee stated yes and the assessment would be provided to them. A question was also asked regarding what action has been taken to address bank stabilization concerns. The committee believes the lot owners were contacted by the Board. To date, very little has been done to remedy those lots which have stabilization issues.
- 4) Water Testing- Mr. Lee asked if the lake water is currently being tested. The answer was no. Jim Dallmeyer volunteered to test the water daily. Mr. Lee was going to train Jim Dallmeyer on the proper way to test the water and record results.

Mr. Lee then provided a status report of expected timeframes for when the committee and board can expect a presentation of findings, recommendations, and costs. Due to the fact that all data and reports were not made available to the firm, they have had some backlog of events take place to where additional time would be needed, approximately 3 weeks behind. This was also due to the delay in being awarded the project before having other prior commitments. At this time, we believe we can expect to see the Watershed Plan in draft form by the end of July. The committee was accepting of the extension of time.

On or about July 31st, Mr. Lee believed they would have a plan to present. The committee would first review the plan. Once mutually agreed upon, the plan would then be presented to the board.

It was agreed upon that there would be no reason to have committee meetings until which time Klingner would have a plan to present. Communication would be limited through the Committee Chair and the engineering firm. The engineering firm would routinely provide a progress update. Committee Chair would be responsible for communicating the progress to the committee members. Committee Chair would also be responsible for conveying updates of any new happenings that may affect the Plan.

Mr. Lee and Mr. Klingner then left the meeting at approximately 7:45 p.m.

III. New Business

Discussion took place regarding the recent auction of the golf course. Six Lake Members purchased Tract I to hopefully be able to contribute to the Lake Preservation including the siltation project. A few questions rose regarding the boundaries of Tract I with respect to the AA Outlot bank. According to the survey map, the northeast bank of the AA Outlot was identified as being on the south boundary of Tract I. Bryan Hartman stated he believed he could provide a better mapping of the area and would forward to Sheila Melton to provide to the new owners.

Gil Hennefent recommended that a letter go to the new owners to introduce the Siltation Committee. Sheila Melton recommended that since everyone knew who the new landowners were, it wasn't necessary. Once the engineering firm had the Watershed Plan prepared, the Owners of Tract I would presumably include the Tract I Owners as stakeholders. At that time the owners could then be contacted.

IV. Old Business

A. Approval of the March Meeting Minutes-March 27, 2018

The meeting minutes were approved.

B. Other Old Business

Meeting was adjourned at 8:35 p.m.