

# Little Swan Lake Sanitary District Board Meeting

November 8, 2017

## Members Present

Trustee, President / Project Engineer: David Hoppes  
Trustee, Secretary - Treasurer: Patrick McKinley  
Trustee: Mat Douglass

Water Superintendent: Larry Lawson  
Bookkeeper: Christie Butler  
Recording Secretary: Patty Andersen

**Meeting was called to order by** David Hoppes at 7:06 p.m.

Patrick McKinley made the motion to appoint Mat Douglass as the newest board member. David Hoppes seconded. Motion passed. Welcome Mat!

## Business from the Public - none

**Minutes** – Minutes from last month’s regular meeting on October 13, 2017, were read. One name change was made. The minutes from the special meeting on October 29, 2017, were read and one name change was made. Patrick McKinley motioned to approve the minutes of both meetings. David Hoppes seconded. The minutes from both meetings were approved.

**Secretary-Treasurer’s Report** – Patrick McKinley presented three reports: a Balance sheet showing figures as of October 31, 2017; a current Profit and Loss sheet with figures for October 31, 2017; and a Profit and Loss sheet showing figures June - October 2017. Patrick reported that the recent annual auditor’s report passed with no major issues. He suggested that the board watch the budget during the coming year and adjust it as needed. David Hoppes motioned to accept the Treasurer’s report. Mat Douglass seconded. Motion passed.

**Superintendent’s Report** – Larry Lawson stated that the recent water sample from Well #7 was tested and did not pass. A second water sample was taken and was much cleaner. He will re-submit the new sample to the state and is confident it will pass inspection. As soon as the state issues the permit Well #7 will be in full operation.

## Old Business - none

**New Business** – Patrick McKinley suggested the board start making monthly payments on the loan to lower interest costs. They can transfer money for a whole year’s worth of payments into a separate account and pay out of that each month which will save a lot of money in the long run. The loan can be paid off earlier if the board decides to do this. A new account at Tomkins Bank can be set up for this purpose.

1.) Adoption of Bond Ordinance:

“AND ORDINANCE AUTHROIZING AND PROVIDING FOR THE ISSUANCE OF TAXABLE

WATERWORKS SYSTEM REVENUE BONDS, SERIES 2017, OF THE LITTLE SWAN LAKE SANITARY DISTRICT, WARREN COUNTY, ILLINOIS, FOR THE PURPOSE OF FINANCING COSTS OF ACQUIRING, CONSTRUCTING, IMPROVING AND EXTENDING ITS WATERWORKS SYSTEM, PRESCRIBING THE DETAILS OF SUCH BONDS AND PROVIDING FOR THE COLLECTION, SEGREGATION AND DISTRIBUTION OF THE REVENUES OF THE WATERWORKS SYSTEM OF THE DISTRICT.” Mat Douglass motioned that the board approve the ordinance. David Hoppes seconded. Motion passed.

2.) Adoption of tax levying Ordinance, L2017:

“ORDINANCE LEVYING A TAX FOR THE CORPORATE PURPOSE OF THE BOARD OF TRUSTEES OF LITTLE SWAN LAKE SANITARY DISTRICT, WARREN COUNTY, ILLINOIS FOR THE FISCAL YEAR COMMENCING ON June 1, 2017 and ending May 21, 2017.” Patrick McKinley motioned to adopt Ordinance L2017. David Hoppes seconded. Motion passed.

David Hoppes proposed purchasing a power transfer switch for the well. per EPA requirements. This will keep the well pump running in case of any future prolonged power outages. Patrick McKinley motioned to accept the bid. Mat Douglass seconded it. Motion passed.

### **Approval and Payment of Bills**

Total bills to be paid this month is \$5931.05. Patrick McKinley made a motion to approve the bills. David Hoppes seconded. Motion passed.

### **Adjournment**

A motion was made by Patrick McKinley to adjourn the meeting. David Hoppes seconded. The meeting was adjourned at 7:44 p.m.

**Next meeting will be on Wednesday, December 13, 2017.**

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Trustee Signature

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Trustee Signature