

## Little Swan Lake Sanitary District Board Meeting

May 9, 2018

### Members:

Trustee, President, Project Engineer: David Hoppes  
Trustee, Secretary - Treasurer: Patrick McKinley  
Trustee: Mat Douglass

Water Superintendent: Larry Lawson  
ABSENT: Bookkeeper: Christie Butler  
Recording Secretary: Patty Andersen

Meeting was called to order by David Hoppes at 7:00 p.m.

### Business from the Public –No guests

**Approval of Minutes** – Patrick McKinley moved to approve last month’s minutes. David Hoppes seconded. Motion passed.

**Superintendent’s Report** – The state completed its inspection. We have 45 days from inspection to respond. The Cross Connection Control Survey\* will be mailed to all users to fill out and send back to us. A suggestion was made that the board request to join the Mutual Aid Program, so we can either receive or give assistance to communities in case of a disaster-to be decided later. He has added changes to the Ordinance (regarding the golf course) to be signed and submitted to the state. The well needs to be flushed-annually-as soon as the snow is gone. The board will need to let lake owners know before this occurs. \* The survey will help us prevent accidental contamination of our drinking water system. The purpose of the survey is to determine whether a cross-connection may exist.

**Secretary-Treasurer’s Report** –Budget statements show spending was over because of the new well. The 2018-2019 budget is ready to be submitted to Rural Development (by June). There will be a notice in the paper about a hearing for the 2018-19 budget. The annual Fluoride Letter will be mailed to all lake users. The Consumer Confidence Report will be posted at the clubhouse and on the website. Re: the new budget. Patrick is looking into getting “QuickBooks” online which would serve as a remote backup system for financial records. Current budgets and balance sheets were submitted and approved.

**Old Business** – Re: Golf Course & lines for houses, Bushnell will do the boring. The board will let the parties know when work will be done. Patrick McKinley motioned to begin accepting water payments again from the two parties involved. Mat Douglass seconded. Motion passed. The board will read & discuss the Water ordinance at the June meeting.

Re: the storage building on Outlot N. David Hoppes proposed a future project that involves moving the Chlorine House closer to the water tower. This will get rid of the long lines. Currently the bottom of the tower must be heated so the lines don’t freeze. These proposed changes will provide a safer, more efficient, cost savings solution.

**New Business** – David Hoppes announced he will be moving in July 2018. This creates a vacancy for a Trustee. The board will send out a job opening statement through email and on the website. If no one applies, Ken Batson can do the daily water tests.

**Approval and Payment of Bills** – Total: \$3554.90. David Hoppes motioned to approve the bills. Mat Douglass seconded. Motion passed.

**Adjournment** – Mat Douglass motioned to adjourn. David Hoppes seconded. Meeting adjourned at 8:00 pm.

**Next meeting:** Wednesday, June 13, 2018.

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Trustee Signature

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Trustee Signature