

Little Swan Lake Sanitary District Board Meeting

December 12, 2018

Members:

Trustee, President, Mat Douglass

Trustee, Vice President, Bob Breen

Trustee, Secretary-Treasurer, Patrick McKinley

Water Superintendent, Larry Lawson

ABSENT: Bookkeeper, Christie Butler

Recording Secretary, Patty Andersen

Meeting was called to order by VP Bob Breen at 7:10 p.m. Christie Butler was absent. There were no visitors.

Approval of Minutes – Last month's minutes were read. Patrick McKinley motioned to approve the minutes. Bob Breen seconded. Minutes were approved.

Superintendent's Report: Larry Lawson reported that Cahoy will replace the new motor next week.

Secretary-Treasurer's Report – Patrick McKinley's budget sheets were read.

- Patrick McKinley and Barb Dunlap (LSL secretary) have been cross-trained on the Code Red system. Patrick will now be able to send Sanitary District alerts/messages out to LSL members when needed.
- A bond payment is due in January 2019, but we are covered.
- Bob Breen reported that Cortelyou (Bushnell) was called in to pour gravel the water tower area. A bill for gravel will be coming. Bob Breen also submitted a bill for water tower supplies.
- Five (5) lien assessments are ongoing. One person wants to clear the lien after getting a correspondence from the county.
- Lot 262 was just sold with a past due assessment which the owner was unaware of. A letter has been sent to the owner suggesting they contact an attorney.
- Twelve (12) properties are 2 yrs. past due. Letters go out in January 2019 asking that water assessments be paid by the end of March 2019.

A motion was made by Bob Breen to accept the Treasurer's report. Seconded by Mat Douglass. Approved.

Old Business – re: The 2015 Albrecht Well bill for services rendered

- After further communication with Albrecht Well Drilling, Inc., Patrick McKinley reported they agreed to settle for \$3,000 on the two past due bills in contention, totaling \$6,603.90.
- A motion to accept the settlement of \$3,000 was made by Patrick McKinley. Mat Douglass seconded. Motion passed. A notarized letter has been sent to Albrecht with payment.
- Long-range planning discussion: A question was raised re: a water pipe to the golf course that the LSLSD has no access to at this time and whether this would create a problem if LSL decides to hook up to another water system in the future. Patrick McKinley will research to find records. Discussion will continue next meeting.

New Business – Patrick McKinley presented the tax levy Ordinance No. 1, 2018. The ordinance must be approved every year by the Trustees, sent to the county and made public in order to get tax money for LSLSD next year. Bob Breen made a motion to approve the Ordinance. Pat McKinley seconded. Motion was approved. Patrick McKinley will submit it to Warren County.

Approval and Payment of Bills – Total: \$6,756.14.

After reviewing the bills, board members raised concerns about the high heating bill at the water tower. Solutions may include building a box over the chlorine pipes and adding a space heater instead of heating the whole tower. Discussion will continue at the next meeting. Patrick McKinley motioned to approve the bills. Mat Douglass seconded. Motion passed.

Adjournment – Patrick McKinley motioned to adjourn. Mat Douglass seconded. Meeting adjourned at 7:42 pm.

Next meeting is Wednesday – January 9, 2018.

Trustee Signature

Trustee Signature