

Little Swan Lake Sanitary District Board Meeting
Wednesday, November 13, 2019

Members

| | |
|--------------------------------------------------|--------------------------------------|
| Trustee / President – Mat Douglass | Water Superintendent – Larry Lawson |
| Trustee / Vice President – Bob Breen | Bookkeeper – Christie Butler |
| Trustee / Secretary-Treasurer – Patrick McKinley | Recording Secretary – Patty Andersen |

Meeting was called to order by Mat Douglass at 7:00 p.m. All were present. No visitors.

Approval of Minutes – Mat Douglass motioned to approve last month's minutes. Bob Breen seconded.. Motion passed.

Superintendent's Report

- Larry Lawson reported Well 37 is back in service after all bacteria tests were completed.
- Well #7 is running at 10-15 gal/min.
- Bob Breen says he tries to cycle between Well #6 and Well #7 to keep both wells working.
- The main heater quit working so Batson/s will try to fix, otherwise replace.
- Bob had several locate calls this fall.
 - Call 1) A resident reported a water leak after Bob had turned on the water. No one is living there at this time. Needs follow up.
 - Call 2) Bob was unable to shut off water for a property owner who has a delinquent account because the main valve was damaged. The board decided that Batson's will fix the main valve because no one knows what caused the damage. LSLSD will pay for it.
 - Call 3) Bob will follow up on call from a resident who is concerned about pipes freezing this winter.
- Discussion followed concerning locate calls for water to be turned on or shut off. Owners will need to let us know a couple days in advance.

Old Business - Patrick McKinley attended the Annual Little Swan Lake meeting in October and gave a short report.

Secretary-Treasurer's Report

- Patrick McKinley shared reports on year-to-date budgets and spending.
- The audit should be coming back soon.
- LSLSD needs to adopt an ordinance for the 2019 tax levy. He proposed changing to levy \$25,600, approximately 5% increase over last year. He will consult an attorney for the correct wording of the changes. Mat Douglass motioned to accept the proposed changes. Bob Breen seconded. Motion passed.
- Patrick also suggested that whenever an agreement is made between the LSLSD and a property owner outside the district, that we add a copy of said agreement to the property file in the county courthouse that will become public information whenever the property is sold in the future.

New Business

- Patrick McKinley suggested charging \$350 for out-of-district tap-on hookups. New owners will pay the remaining costs.

Approval of Bills – Total: \$3,509.46. Patrick McKinley motioned to pay the bills. Bob Breen seconded. Motion passed.

Meeting Adjourned – Mat Douglass motioned to adjourn. Patrick McKinley seconded. Meeting adjourned at 7:33 pm.

Next meeting is Wednesday, December 11, 2019.

Trustee Signature

Trustee Signature