

Little Swan Lake Sanitary District Board Meeting
Wednesday, March 11, 2020

Members

Trustee / President – Mat Douglass	Water Superintendent – Larry Lawson
Trustee / Vice President – Bob Breen	Bookkeeper – Christie Butler
Trustee / Secretary-Treasurer – Patrick McKinley	Recording Secretary – Patty Andersen

Meeting was called to order by Mat Douglass at 7:00p.m. Bob Breen and Patty Andersen were absent. No visitors.

Approval of Minutes

- Mat Douglass motioned to approve last month's minutes. Patrick McKinley seconded. Minutes approved.

Superintendent's Report

- Larry reported the pumps are operating within limits and he did replacement a chlorine pump in February.
- Larry will attend a conference next week and will follow-up with Dixon Engineering and Inspection Services for the performing the inspection on the water tower. The bid in February of 2018 was \$4,225. He will check if the price will be the same.
- Larry will follow-up with Peerless on installing a shut off circuit for well #7 in the even the water level drops too low.

Secretary-Treasurer's Report

- Patrick McKinley shared reports on year-to-date budgets and spending. Through February 2020 we are under budget.
- Motion made by Mat Douglass to accept the treasurer's report. Patrick McKinley seconded. Motion passed.

Old Business

- We had discussion on the water ordinance update. One item still open for discussion is allowing a customer to add water service to a second non-residential building. Are they required to establish a separate service line paying the full monthly fee, pay an additional fee for the existing service line or allow at no cost.

New Business

- Patrick McKinley brought up the possibility of purchasing a 4-drawer fireproof filing cabinet for archiving the District records. Patrick will talk with the Little Swan Lake Club Board about allowing the cabinet to be kept at the Little Swan Lake Clubhouse. The Sanitary District building is not properly climate controlled for the storage of records. Patrick will report back at next month's meeting

Approval of Bills – Total: \$4,390.99

- Patrick McKinley motioned to pay the bills. Mat Douglass seconded. Motion passed.

Adjournment – Patrick McKinley motioned to adjourn. Mat Douglass seconded. Meeting adjourned at 7:20 pm.

Next meeting is Wednesday, April 8th, 2020.

Trustee Signature

Trustee Signature