

Little Swan Lake Sanitary District Board Meeting
Wednesday, May 13th 2020

Members

Trustee / President – Mat Douglass	Water Superintendent – Larry Lawson via phone
Trustee / Vice President – Bob Breen	Bookkeeper – Christie Butler- absent
Trustee / Secretary-Treasurer – Patrick McKinley	Recording Secretary – Patty Andersen- absent

Meeting was called to order by Mat Douglass at 7:00p.m. To follow social distancing Larry Lawson provide the below Superintendent's Report via phone and Christie Butler and Patty Anderson were not in attendance.

There were not visitors in attendance

Approval of Minutes

- Bob Breen motioned to approve last month's memo of the documentation of no meeting and the process used to pay the April bills. Seconded by Mat Douglass and all in favor.

Superintendent's Report

- Larry reported we had an instance where the control panel at the water plant failed resulting in the tower overflowing. It was determined the control panel is no longer manufactured but they were able to find parts for the repair. There was a second instance of the tower overflowing, but that was caused by air in the line. Since that time the auto on/off of the pumps has been working without issue. Larry did obtain a quote, for financial planning, of the cost to replace the control panel. The proposal from Gasvoda and Associates was \$21,398 and no action was taken. Larry reported there is a transducer, if needed replaced, could be used on any new system purchased in the future. If the control panel fails it did/will require manually turning the pumps on and off to monitor the tower level.
- Larry discussed the current status of well #6. The pump, motor and pipe were new in 2004 so they are 16 years old. The pump was pulled in 2012 and 300 feet of new pipe was installed due to corrosion and leakage of the pipe. That repair was 8 year ago. It was determined the current pump in the well is no longer manufactured and if it fails there is no other company that makes a pump with comparable specification. The well was tested last year and the water level is aver 100 feet above the pump so there is adequate supply for additional GPH flow. In the past there have been discussions about pulling, inspecting and updating the piping and pump on this well. It was requested Larry obtain a proposal to pull the current piping and pump, replacing the piping with stainless steel and determine options for an upgraded pump. Larry discussed the advantages of installing a three phase pump that would provide a higher GPH output. After discussion, although no official action was taken, it was decided to increase the proposed budget for the next year and make this a priority to complete. The District Attorney will be contacted to determine the process of requiring bids. After discussion if was determined there are funds available to pay for this upgrade.
- The water tower is due for inspection. When this inspection is done it requires the tower to be emptied and the water supply from the pumps to go directly into the water mains. This requires a pressure relief valve to avoid over-pressuring the lines and must be performed when we have a lower demand for water. For budgetary purposes Larry was asked to obtain an estimate, of a worst case scenario, the cost to clean and recoat the interior of the tower. The last inspection, six years ago, showed no signs of deterioration. This inspection is a goal to complete this fall after the installation of the upgrade to well #6

Secretary-Treasurer's Report

- The financial reports were presented by the treasurer. A motion to approve the financial reports was made by Bob and seconded by Mat. All in Favor

Old Business

- No action on the water ordinance as the attorney has been working on taxes and not had time to review the file.
- The fireproof file cabinet was delivered and installed at the clubhouse.

New Business

- There was a review and discussion of the actual vs appropriations for the current fiscal year. Overall the actual expenditures were below appropriations, but there were line items over the individual amounts. A motion by Bob and seconded by Mat to make the following line item adjustments to the 19-20 appropriations.

○ Office Supplies	\$1,500	Adjusted amount	\$ 2000
○ Annual Notice	\$ 250	Adjusted Amount	\$ 750
○ Insurance	\$2,000	Adjusted Amount	\$ 6,200
○ Interest on Bonds	\$1,200	Adjusted Amount	\$10,700
○ Miscellaneous	\$ 100	Adjusted Amount	\$ 200
○ Maintenance Water	(\$5,050)	Adjusted Amount	\$26,950
○ Net Change	\$ 0		

- The Board was previously mailed a Proposed Budget and Appropriations Ordinance for the 20-21 fiscal year. After discussion the only adjustments was to increase the “Repairs and Maintenance” budget from \$27,000 to \$77,000 to plan for the potential costs of the upgrade to well #6 and the tower inspection/repair. The proper public notices will be made and the Board will meet and approve the 2020-2021 ordinance when all legal notices are complete..

Approval of Bills – Total: \$3,369.65

- Patrick McKinley motioned to pay the bills. Mat Douglass seconded. Motion passed.

Adjournment – Patrick McKinley motioned to adjourn. Mat Douglass seconded. Meeting adjourned at 8:10 pm.

Next meeting is Wednesday, June 10th, 2020.

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Trustee Signature | Trustee Signature

