

Little Swan Lake Sanitary District Board Meeting
Wednesday October 14th, 2020

Members

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| Trustee / President – Mat Douglass | Water Superintendent – Larry Lawson |
| Trustee / Vice President – Bob Breen | Bookkeeper – Christie Butler - excused |
| Trustee / Secretary-Treasurer – Patrick McKinley | Recording Secretary – Patty Andersen - excused |

The meeting was called to order by Mat Douglass at 7:00 p.m.. The meeting was held outside the LSL Clubhouse.

There were no visitors.

Approval of Minutes from last month

- Patrick McKinley motioned to approve last month's minutes. Bob Breen seconded. Minutes approved.

Water Superintendent's Report

- Larry Lawson reported the controller, pump, motor and piping for well #6 were all replaced last month by Peerless Well and Pump. Well #6 is back online and performing as expected.
- The water tower inspection is scheduled for tomorrow and Larry has installed the relief valves as we are pumping directly from the wells to the water mains. A boil order has been issued and will remain until the inspection is complete and the chlorine levels return to normal.

Secretary-Treasurer's Report

- Patrick McKinley shared reports on year-to-date budgets and spending.
- Motion made by Bob Breen to accept the treasurer's report. Mat Douglass seconded. Motion passed.
- The Board agreed after the tower inspection is complete, and the results received, a letter should be drafted and sent to all water users updating the status of the District. This should include, but not limited to, the updates to well #6, status of well #7, the status of the tower inspection, the final payment on the tower bonds and explanation of the excess usage of water.

Old Business – none

New Business

- Patrick McKinley reported Bill and Diane Thompson have completed the application and necessary documents for the District to provide out of district service. The out of district agreement has been recorded with Warren County and attached to the property records. This recorded agreement is attached to these minutes.
- Discussion was held with the location of future meetings. The LSL Board is requesting the clubhouse be cleaned after each use. After discussion the Trustees decided to post a notice at the LSL Clubhouse, when the agenda is posted, that the November meeting will be held at 119 Mustang Lane. The Board agreed the Bookkeeper and the Recording Secretary may be excused from the November meeting. The Board will address the location of future meeting based on the LSL Clubhouse guidelines.

Approval of Bills – Total: \$4,875.01

- Mat Douglass motioned to pay the bills. Bob Breen seconded. Motion passed.

Adjournment – Patrick McKinley motioned to adjourn. Mat Douglass seconded. Meeting adjourned at 7:30 p.m.

Next meeting is Wednesday, November 11th, 2020.

Trustee Signature

Trustee Signature