

Little Swan Lake Sanitary District Board Meeting

Wednesday, June 8, 2022

Members:

ABSENT: Water Superintendent – Larry Lawson ABSENT: Trustee / President – Mat Douglass Trustee / Vice President – Bob Breen	Trustee / Secretary-Treasurer – Patrick McKinley Bookkeeper – Christie Butler Recording Secretary – Patty Andersen
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Meeting was called to order at 7:00 p.m. by Bob Breen. Absent: Larry Lawson & Mat Douglass. No visitors.

Approval of Last Month's Minutes– Patrick McKinley motioned to approve the minutes. Bob Breen seconded. Minutes approved.

Superintendent's Report

- Since Larry was absent, Bob Breen reported that the wells are running well.
- Discussion re: the pump that was sent in for repairs. We received a bill from USA Blue Book and will hold payment until Bob checks that we got the pump back.
- Re: Mockingbird Lane – Bob suggested we put in a shut-off valve soon. There is a main line that runs through the property of Christie Butler. Bob will call Batson's to put the job on a to-do list for this summer.
- Re: Lavadiere's lots #501-504. Bob reminded the board that no shut-off valve has ever been located on that lot. No decision was made to resolve this.

Secretary-Treasurer's Report

- Patrick presented balance sheet & profit & loss sheet.
- He presented a sheet showing actual expenditures vs. the adjusted budget as of May 31, 2022. We have \$11,306.85 remaining.
- Bob Breen motioned to accept the Sec.-Treas report. Pat McKinley seconded. Motion passed.

Old Business

- Re:# 482 Mockingbird Lane – Pat McKinley stated that the renter paid \$140 of the \$160 water bill. Christie stated there is a possible sewer violation in that same rental house (currently owned by Courtney Bricker & on the market to be sold). Christie suggested we could notify the Warren County health department to do an inspection. No decision was made.

New Business - Election of Officers

- Bob Breen motioned to keep the following officers for 2022-2023 fiscal year: Mat Douglass, President; Bob Breen, Vice-President; Pat McKinley, Secretary-Treasurer. Pat McKinley seconded. Motion passed.
- Patrick McKinley motioned to keep all monthly payments (Trustees \$300; recording secretary \$50; Bookkeeper \$325) the same. Bob Breen seconded. Motion passed.
- Pat McKinley motioned to keep Patty Andersen as recording secretary for the 2022-2023 fiscal year. Bob Breen seconded. Motion passed.
- Bob Breen motioned to keep Christie Butler as Bookkeeper for the 2022-2023 fiscal year. Pat McKinley seconded. Motion passed.
- Pat McKinley motioned to designate Marcum Spears as Corporate Attorney for the 2022-2023 fiscal year. Bob Breen seconded. Motion passed.

New Business

- Patrick proposed a budget for 2022-2023 for discussion with several proposed increases in several areas.
 - Re: #545 Repairs & Maintenance – in case of emergency, we may need more allocated. Pat will discuss with Larry how much of an increase may be needed.
 - Re: #521 Postage - Since the price of regular postage stamps is going up in July 2022, Christie sends out about 70 bills/ month. She will purchase stamps for the rest of the year mailings.
 - Bob asked if and how we can set a date to have all payments automatic. Christie will compile a list of those LSLDS members not already on auto pay. Discuss next month.

- Pat suggested paying more down on the well debt next year.
- There will be 2 meetings next month. One (7:00 p.m.) to read the Budget & Appropriations for 2022-2023 & the second (7:10 p.m. to adopt. The regular meeting will follow. Pat will post in the newspaper.

Approval of Bills – Total: \$4437.02. Patrick McKinley motioned to approve the bills. Bob Breen seconded. Passed

Adjournment – Patrick McKinley motioned to adjourn. Bob Breen seconded. Meeting adjourned 7:30 pm.

Next meeting: Wednesday, July 13,2022.

Trustee Signature

Trustee Signature